

Listed below are guidelines that describe responsible use for equipment and personal devices that are used on school property. Students are responsible for appropriate behavior online just as they are in a classroom or any other area of the school. This agreement is a child-friendly version of our School Board Policy 815 – Acceptable Use of Internet.

BE SAFE:

- Keep your personal information private. Do not type your full name, address, or information on the Internet without an adult's permission.
- Immediately exit out of an app or website if you see something inappropriate on the screen and tell an adult.
- Tell an adult if you receive a hurtful message through technology while in school.
- Only visit appropriate sites and apps that are allowed by your teacher. If you want to go to a new site or app, ask a teacher for approval. Do not click on advertisements.

BE RESPECTFUL:

- Only use your login and password. Do not pretend to be someone else online or use someone else's login.
- Communicate only in ways that are kind and respectful. Do not use technology to bully someone else or treat someone else with disrespect.
- Ask for adult permission before taking or sharing photos or videos of yourself or anyone else.
- Treat other students' files with care. Do not move, change, or delete someone else's work.
- Cite your sources. Do not copy photos and text that you find on the Internet and pretend they are your own.

BE RESPONSIBLE:

- Only use devices and Internet searches for school-related purposes.
- Be responsible with the school's equipment and treat it with care. Do not change computer or iPad settings or damage equipment on purpose. Tell an adult if you notice broken equipment.
- Create or type appropriate things that you would want your parents and teachers to see.
- Tell an adult if you notice someone who is not being a safe, respectful or responsible user.

I UNDERSTAND:

- The devices and network belong to the District. Using them is a privilege, not a right.
- My teachers may review my work and activities at any time.
- I may not be allowed to use the school's devices or District network if I break the rules.